

## Bath & North East Somerset Council

DECISION MAKER:	Cllr David Dixon, Cabinet Member for Neighbourhoods Cllr David Bellotti, Cabinet Member for Community Resources		
DECISION DATE:	On or after 25 June 2011	EXECUTIVE FORWARD PLAN REFERENCE:	
		E	2227
TITLE:	Capital Project Approval - CCTV Security for Waste Sites		
WARD:	All		
<b>AN OPEN PUBLIC ITEM</b>			
<b>List of attachments to this report:</b> <b>None</b>			

### 1 THE ISSUE

- 1.1 CCTV equipment will improve the overnight security arrangements for the Waste Operations depots at Midland Road (Collections depot, Street cleansing depot area and Transfer Station/public Recycling Centre), Pixash Lane Recycling Centre and adjacent MOD building, and Old Welton Recycling Centre site.
- 1.2 We are currently experiencing an increase in thefts from our sites (particularly of diesel) which are resulting in damage to property such as fencing and gates, and to vehicles and buildings inside the sites. They also mean financial losses due to theft of diesel and other goods.
- 1.3 The installation of CCTV will also produce efficiency savings through stopping the mobile patrols that we currently employ from an external security company.

### 2 RECOMMENDATION

The Cabinet members are asked to agree that:

- 2.1 Capital funding of £55,000 is allocated to purchase the CCTV equipment and that Waste Services fund the Service Supported borrowing charges.

### 3 FINANCIAL IMPLICATIONS

3.1 The total capital cost is estimated to be £55,000, including contingency on the CCTV equipment and signage/miscellaneous contingency, as summarised below:

Depot	£
Waste Collections – Midland Road	10,870
Waste Disposal/Recycling – Midland Road	16,750
Waste Disposal/Recycling – Pixash Lane RC/MOD	6,250
Waste Disposal/Recycling – Old Welton RC	<u>16,275</u>
Sub-Total CCTV Equipment	50,145
signage/miscellaneous contingency	<u>4,855</u>
Total Estimated Cost	£ <u>55,000</u>

3.2 This is the business case summary for 2012/13, the first full financial year, onwards, as detailed in the PID reviewed and approved by the PID Group and CSG.

	2012/13	2013/14	2014/15	2015/16	2016/17
	£000	£000	£000	£000	£000
Revenue costs	1	1	1	1	1
SSB repayment	13	13	13	13	13
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	14	14	14	14	14
Revenue savings	40	40	40	40	40
Net savings	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-26	-26	-26	-26	-26

3.3 Based on approval of this report in June, it is estimated that savings of approximately c.£20k may be achievable for 2011/12, by starting the procurement immediately, followed in 4-6 weeks by installation and training for full operation from September.

### 4 CORPORATE PRIORITIES

- *Building communities where people feel safe and secure*
- *Sustainable growth*
- *Addressing the causes and effects of Climate Change*

### 5 THE REPORT

5.1 Thefts and break ins at our depots occur frequently. Lately we have seen an increase in the theft of diesel from our vehicles, causing damage and loss of working time due to clearing up after these thefts.

5.2 The overnight security arrangements are provided by an external security company at the moment. This is for 4 random visits per night per site by mobile patrols. This has not proved particularly effective in preventing break-ins.

- 5.3 It is anticipated that the installation of CCTV will provide a stronger deterrent to intruders, and will allow us to gather evidence to aid in any prosecution.
- 5.4 We have worked with Property Services to carry out a review of the key layout features of all the sites and the CCTV equipment needed to give appropriate surveillance cover.
- 5.5 Whether the CCTV images will be suitable in court depends on many variables, including the CPS and Judge's view of the specific evidence. There are guidelines to determine if a person can be legally 'detected', 'recognised' or 'identified' from CCTV footage in a court of law.
- 5.6 This system is design to move to specific areas when movement is detected. The area viewed by the camera has to be balanced between not missing a person in that area and achieving a 'zoomed in' image which provides greater chance of identification.

## **6 RISK MANAGEMENT**

- 6.1 The report author and Cabinet member have fully reviewed the risk assessment related to the issue and recommendations, in compliance with the Council's decision making risk management guidance.
- 6.2 We will produce a policy on the use of this CCTV equipment, its purpose and any use of recorded images which will be published on the public Waste Health & Safety webpage. This will be based on the Council's existing CCTV policy and code of practice and will ensure compliance with any relevant legislation.
- 6.3 All points and comments from the consultation with the Risk & Assurance Directorate will be covered in the specific policy and guidance for this equipment.
- 6.4 All relevant staff will be fully briefed to explain the policy and the use of the equipment.
- 6.5 If the project is **not** undertaken, the risk of intruders breaking in and causing damage to property and possibly injuring themselves will continue. The CCTV equipment will act as a bigger deterrent with clear signage at the sites that it is in operation.

## **7 EQUALITIES**

- 7.1 There are no equalities issues arising from this proposal.

## **8 RATIONALE**

- 8.1 Buying CCTV equipment for the Waste sites is the better option than continuing with the current arrangement of external mobile patrols. CCTV should be an effective deterrent to intruders and will produce efficiency savings as well as carbon benefits of less miles travelled around the district for mobile patrols.

## **9 OTHER OPTIONS CONSIDERED**

- 9.1 Continuing the current arrangements of external mobile patrols is not considered to give as good value or overall effectiveness for the security of the sites.

## 10 CONSULTATION

- 10.1 Cabinet members; Trades Unions; Staff; Other B&NES Services; Service Users;; Section 151 Finance Officer; Chief Executive; Monitoring Officer
- 10.2 The project has been reviewed and approved by the PID Group and the CSG, followed by specific consultation with the Risk & Assurance Directorate, as noted in 6.3.
- 10.3 The key managers at the sites are the Waste Collections Manager, the Waste Disposal/Recycling Operations Manager, and the Waste Technical Officer who have all been involved in the project, and via them the Collections and Operations staff working at the sites.
- 10.4 Residents visiting the public areas of the Recycling Centres are other stakeholders who will be informed of the installation of the equipment at the time, via staff and the signage to be put up.

## 11 ISSUES TO CONSIDER IN REACHING THE DECISION

- 11.1 Customer Focus; Sustainability; Human Resources; Property; Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations

## 12 ADVICE SOUGHT

- 12.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

<b>Contact person</b>	Carol Maclellan, Waste Services Manager, 01225 394106
<b>Background papers</b>	
<b>Please contact the report author if you need to access this report in an alternative format</b>	